

22 July 2021



Holderness Academy
& Sixth Form College

Dear Student

RE: GCSE Results Day

I hope that you continue to be well and that you are enjoying some new opportunities in light of lockdown restrictions changing. Despite the easing of the measures in place, we still need to plan for a different kind of results day this year. Our aim is to ensure that all students receive their results on **12 August (GCSE results day)** at exactly the same time, but also to provide the opportunity for you to collect your results from the academy should you wish. This will enable the staff present to offer congratulations and any guidance and advice. All of this will of course need to be done whilst following the strict guidelines we are now more than used to:

- If you have coronavirus (COVID-19) symptoms, or who have someone in your household who does, please do not attend school.
- Please maintain social distancing at all times and do not gather at school entrances or doors.

The procedure that we have designed in order to make this possible is as follows:

All students will receive their GCSE results via email at 8.30 am. In order for us to comply with GDPR, the results will need to be sent to your school email address. If your parents wish to receive a copy of your results, then **you** need to inform the school that you give your permission for this to happen. You can do this by emailing exams@holderness.academy from your school email account with the following statement:

"I give my permission for my parent [insert name] to also receive the email containing my examination results. Please can you send that email to [insert parent email address]"

Collecting your exam results

In order that we minimise contact and any potential mixing we are asking that you book a time slot using the following link, which will be live from **Monday 26 July**: <https://holdernessacademy.schoolcloud.co.uk/> (your parent will have to do this for you).

This will allow you to book a slot, possibly, with your friends. Student arrivals have been staggered in 10 minute blocks with a maximum of 6 students at any one time to help maintain distancing. You can collect a hard copy of the result slip you will have been emailed, some further information, your Leavers' hoodie and meet staff.

You will be collecting results from the **Main Hall in Lower School**. Students will enter via the external doors leading to the Bus park. Staff will be on hand to give you clear instructions about social distancing when you arrive.

Explorer • Scholar • Leader • Collaborator



Your parents are more than welcome to accompany you on site but we ask that only you enter the school to aid social distancing measures and to prevent mixing. You will also have the opportunity to enrol into our Sixth Form College. Our dedicated Sixth Form team will be on hand to support your enrolment subject to the necessary criteria being met.

I appreciate that this will be slightly different to the usual results day procedure, but we want to try and do all we can to celebrate your achievements and offer the advice and guidance we always would, whilst ensuring that everyone remains as safe as possible at this time.

Appeals

If you would like to appeal your grade, you can do so only on one of these four grounds:

1. You think we have made an **administrative error**: an example of this would be us sending the wrong grade to the awarding body.
2. You think we have made a **procedural error**: this means we haven't properly followed our own process, as approved by the exam board.
3. You think the **academic judgement on the selection of evidence was unreasonable**: you think the evidence used to grade you was not reasonable.
4. You think the **academic judgement on the grade you were given was unreasonable**.

The appeals process is carried out in two stages; a **centre review** where Holderness Academy will check whether a procedural or an administrative error has been made, then an **awarding organisation appeal** where the exam board will check if any errors (as above) have been made, or whether Holderness Academy has been 'unreasonable' in the determination of your grade.

There is a separate document attached, explaining how you would go about submitting an appeal and giving more details on this process. You can also speak to Mrs Mulkern on results day or email our exams officer Mrs Bell at exams@holderness.academy.

It is important to be aware that appealing your result will have one of three outcomes; the **final grade goes up, the final grade stays the same, or the final grade goes down**. Whichever the outcome, students will only be able to keep the updated result.

The deadline for submitting a **centre review is 3 September**; and the deadline for submitting an awarding **organisation appeal is 10 September**. If you have any further questions relating to this matter, please do not hesitate to contact the school.

We look forward to seeing you on Results Day.

Yours sincerely



Mr S Wilson
Headteacher