



Holderness Academy
& Sixth Form College
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05 July 2023

Dear Student

RE: GCSE Results Day

GCSE results should be collected from the Main Hall in Lower School on **Thursday the 24th of August 2023 between 9:00am and 11:00am**. There will be staff present on the day to direct students to their collection point.

Students must collect their result in person. However, if they would like us to give their result to a parent or other family member, the student must give them signed permission (a separate document is attached – Collection_Permission). The person collecting the candidate's exam results will be required to produce a **form of photographic identification** (i.e. driving licence/passport) and signed permission to enable us to release the exam results.

All students will receive their GCSE results via email. In order for us to comply with GDPR, the results will need to be sent to your school email address. If your parents wish to receive a copy of your results, then you need to inform the school that you give your permission for this to happen. You can do this by emailing exams@holderness.academy from your school email account with the following statement:

"I give my permission for my parent/carer [insert name] to also receive the email containing my examination results. Please can you send that email to [insert parent email address]"

Appeals

If you would like to appeal your grade, you can do so only on one of these four grounds:

1. You think we have made an administrative error: an example of this would be us sending the wrong grade to the awarding body.
2. You think we have made a procedural error: this means we haven't properly followed our own process, as approved by the exam board.
3. You think the academic judgement on the selection of evidence was unreasonable: you think the evidence used to grade you was not reasonable.
4. You think the academic judgement on the grade you were given was unreasonable.

The appeals process is carried out in two stages; a **centre review** where Holderness Academy will check whether a procedural or an administrative error has been made, then an **awarding organisation appeal** where the exam board will check if any errors (as above) have been made, or whether Holderness Academy has been 'unreasonable' in the determination of your grade.

It is important to be aware that appealing your result will have one of three outcomes; the **final grade goes up, the final grade stays the same, or the final grade goes down**. Whichever the outcome, students will only be able to keep the updated result.

The deadline for submitting a centre review is the **21st of September 2023**; and the deadline for submitting an awarding organisation appeal is the **28th of September 2023**. There are two separate documents **Appendix A** and **Appendix B** you must fill out both and send back to exams@holderness.academy. Please, do not email these documents to your teacher.

If you have any further questions relating to this matter, please do not hesitate to contact the school.

We look forward to seeing you on Results Day.

Your sincerely



Mr R McDonald
Assistant Headteacher