

Addendum 2

C-19 Holderness Academy PD Policy- September 2020

Uniform

Students are expected to adhere to the uniform policy at all times. Should a student arrive at school with incorrect uniform please log this on SIMS so that the Pastoral Team can make contact with parents/carers. Do not send students to see a member of the Pastoral Team. Two uniform warnings in a week will result in a period of time in Reflection, please action this via on-call. Orange slips will be given to the appropriate students by the Pastoral Team.

Coats should not be worn whilst inside the school building.

Please note that if the Pastoral Team can contact parents and resolve the uniform issue students may be reintroduced into lessons.

Equipment

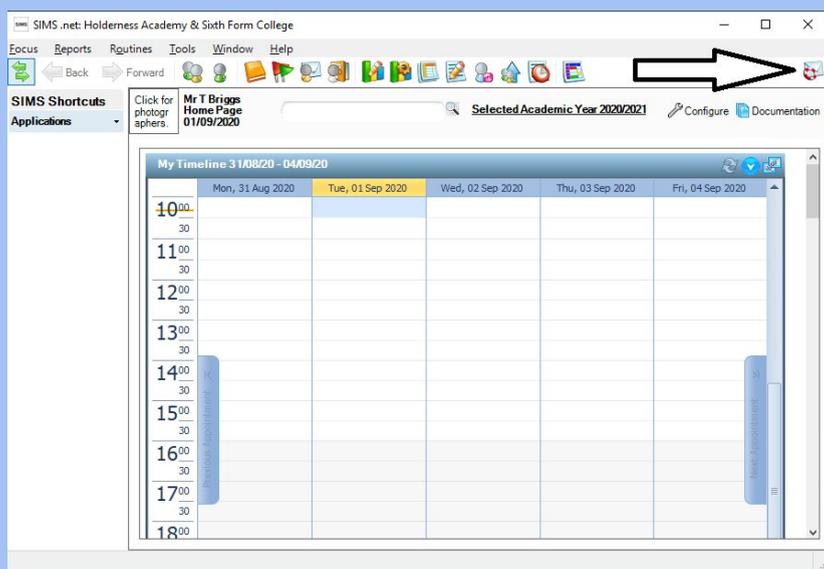
A student should bring the following - planner, pen, pencil, ruler, calculator and reading book. If a student is without an item of equipment please log this on SIMS and write this in the student's planner. The pastoral team will endeavour to address repeat offenders by contacting home.

There should be no sharing of equipment between students. Staff can provide students with equipment providing it is wiped down with anti-bacterial wipes first. The student will then keep the item of equipment.

Emergency Alert Button SIMS

On the SIMS homepage there will be an emergency alert button in the top left hand corner of the page. This will alert the Pastoral Team to come and support you in dealing with someone who is **on-call, faculty remove or toilet request**. Please note that this is an immediate request for support with no option to edit or delete the request after your first click.

When using the emergency alert button please log behaviours and toilet on SIMS as we have done previously.



Medical

Please email _medicalroom, a first aider will come to you to assist in dealing with the student and their ailment. Do not send the student to a PM office or the student reception.

C-19 warnings and sanctions only

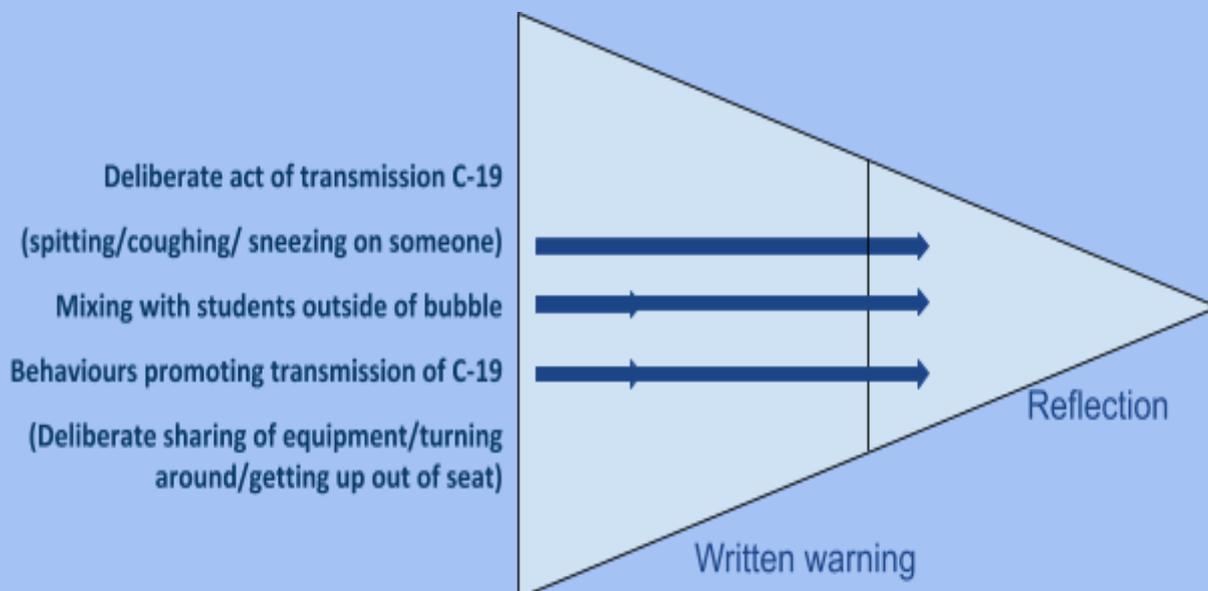
If a student displays behaviours that promote the transmission of C-19 then the student will receive a warning. The second time a C-19 behaviour is displayed in the same week this will result in this student being placed in Reflection. The student will then remain in Reflection for the rest of the day and in some cases parents/carers will be asked to collect the student the same day. These behaviours may include;

- Ignoring social distancing
- Mixing outside of designated bubble

Deliberate acts

Zero tolerance will be applied to deliberate acts that promote the transmission of C-19, for example, coughing on or in the direction of someone, resulting in the immediate removal of the student from the class via on-call. The student will then remain in Reflection for the rest of the day and in some cases parents/carers will be asked to collect the student the same day.

Covid-19 Behaviour Pyramid



Accumulation of Warnings (see Pastoral Handbook for updates regarding the new 5 and 7 thresholds)

C19 warnings and pre-existing warnings do accumulate together in the planner during the course of a week and within a lesson (warn, move and remove). Please note this is different from Addendum 1.

Equipment and uniform

Logged at the start of each lesson.
These warnings do not contribute to the accumulation of warnings and possible FR.
The warning does accumulate towards 5+7 weekly totals.

Covid 19 Behaviours

1st offence- written warning 2nd offence in the same week- Reflection
Deliberate acts- On-call
A single warning does contribute to the accumulation of 5+7 weekly totals.

In lesson (except equipment + uniform)

WARN-MOVE-REMOVE

In the event of a C-19 warning being given to a student it will always result in a written warning, even if this is at the WARN stage within the classroom. See scenario number 5.

Example scenarios

1 - You are giving a student a written warning for a C-19 misdemeanor, you notice in the planner that they have received one earlier in the week.

This student should be placed on-call

2- You are giving a student their 5th warning this week which is their first C-19 warning.

The student will receive a detention for receiving their 5th comment in a week. Please write in their planner and input on SIMS '5th behaviour warning in a week'.

3- A student receiving their first warning of the lesson for low level disruptive behaviour.

Warn the student by placing their planner on your desk, giving clear reasons for the warning and offer advice on how to avoid further sanctions in a calm manner.

4- A student does not have the correct equipment in class.

This student would receive a written warning for not having the correct equipment. This warning contributes to the weekly accumulation of warnings but does not contribute to WARN-MOVE-REMOVE that takes place during the lesson.

A student can only receive one warning a day for lack of equipment.

5- A student's first warning in the classroom is for a C-19 behaviour



The student will receive a written warning and their planner will remain on the teachers desk at the WARN stage of warn, move and remove procedure. If this is their second C-19 warning in the same week, the student will be on-called to Reflection.

Rewards

Rewards should be issued as normal by stamping the students planner. Rewards should outweigh sanctions 3:1.

See Pastoral Handbook for updated Holderness Learner reward procedure.

Ordinarily during PD lessons two students would be sent to see a member of SLT to receive three SLT stamps as a reward. However, we do not want students walking the corridors outside of their bubbles. Therefore, a member of the Pastoral Team or SLT will visit your classroom to award this prize.

